

1 **LONDONDERRY, NH MASTER PLAN STEERING**  
2 **COMMITTEE**

3 **LONDONDERRY, NH MASTER PLAN STEERING COMMITTEE MINUTES OF THE**  
4 **JANUARY 23, 2013 MEETING IN THE MOOSE HILL COUNCIL CHAMBERS**

5  
6 Members Present: Leitha Reilly, Chair and Planning Board Representative; Marty  
7 Srugis, Vice Chair and Heritage Commission Representative; Lisa Whittemore,  
8 Budget Committee Representative; Bob Saur, Londonderry Trailways  
9 Representative; Mary Soares, Alternate Planning Board Representative; Deb Paul,  
10 Business Community Representative; Mary Tetreau, At Large Representative  
11 (North); and Russ Lagueux, At Large Representative (South)

12  
13 Also Present: Town Planner Cynthia May, AICP; GIS Manager John Vogl; and  
14 Planning & Economic Development Secretary Jaye Trottier.

15  
16 **I. Call to Order**

17  
18 Leitha Reilly called the meeting to order at 6:01 PM.

19  
20 **II. Approval of Minutes (November 28, 2012)**

21  
22 Prior to the meeting, Steering Committee member Mike Speltz proposed  
23 adding a point he made at the November meeting to the list of comments  
24 beginning on page four, line 156 (see Attachment #1). There were no  
25 objections to the amendment. **B. Saur made a motion to approve and**  
26 **sign the minutes from the September 26, 2012 meeting as amended.**  
27 **M. Tetreau seconded the motion.** No discussion. **Vote on the motion: 8-**  
28 **0-0.**

29  
30 **III. Approval of the Final Master Plan Document**

31  
32 For this final meeting of the Master Plan Steering Committee (MPSC), L. Reilly  
33 gave a brief overview of the Committee's charge and history of its  
34 accomplishments since beginning the Comprehensive Master Plan Update in  
35 June of 2011. She entertained comments from members about the final draft  
36 dated January 4, 2013. There were no requests for further amendments. B.  
37 Saur stated his opinion that the document is an accurate composite of input  
38 received from the community since 2011 and provides a "snapshot in time"  
39 that will aid policy makers in the future development of Londonderry.

40  
41 L. Reilly entertained public comment. There was none.

42  
43 While the update has been completed, L. Reilly noted that formation of an  
44 Implementation Committee would be the next step for the overall process. C.  
45 May said the Planning Board would determine when that committee should be

46 formed and would make an appeal for volunteers at that time, something that  
47 could conceivably happen in late spring/early summer of 2013. L. Whittemore  
48 encouraged residents to seek out MPSC members for guidance if they are  
49 interested in offering their services to the Implementation Committee. C. May  
50 explained that once the Planning Board has adopted the final document, the  
51 printing of copies could be complete in as little as two weeks. M. Soares asked  
52 that if at all possible, it would be preferable to have copies available for  
53 residents to review at the Town Meeting in March. C. May said copies will be  
54 provided to MPSC members and will be made available at Town Hall and the  
55 Leach Library with approval of an order from the Town Council for the cost of  
56 the printing. Residents, she continued, can also purchase copies for a fee to  
57 be determined later. An electronic copy will be available on the Town website.  
58 She asked the Committee's preference between a spiral binder and a  
59 traditional soft cover binding, the latter of which will allow easy identification of  
60 the document when on a shelf and is actually cheaper to produce. It was  
61 decided the document was worthy of the traditional binding.  
62

63 **L. Reilly entertained a motion to recommend adoption of the**  
64 **Comprehensive Master Plan Update to the Planning Board. R. Lagueux**  
65 **so moved. L. Whittemore seconded the motion. No discussion. Vote on**  
66 **the motion, 8-0-0.**

67  
68 L. Reilly said she would be presenting the MPSC's recommendation to the  
69 Planning Board at their February 6 meeting which begins at 7 PM in the Moose  
70 Hill Council Chambers. She asked that MPSC members attend if at all possible.  
71

#### 72 **IV. Adjournment**

73  
74 **M. Soares made a motion to adjourn the meeting. M. Tetreau**  
75 **seconded the motion. Vote on the motion: 8-0-0.**

76  
77 The Meeting adjourned at 6:21 PM.  
78

79 Respectfully submitted,  
80

81  
82  
83 Jaye Trottier, Planning & Economic Development Department Secretary  
84

85 These minutes were approved 6-0-0 via electronic vote on March 14, 2013; copies  
86 attached.

- 127                   o Change heading of the last paragraph from "Level of Service &  
128                   Traffic Counts" to "Average Daily Traffic Volumes."  
129
- 130                   • Page 67, second column, second full sentence: Include the Londonderry  
131                   Youth Soccer Association (LYSA) and Londonderry United Soccer Club  
132                   (LUSC) in the list of groups that maintain recreational land. Identify all  
133                   groups in that sentence by their acronym to be consistent.  
134
- 135                   • Page 68; Add the ALERT team with a brief description of their purpose to  
136                   the Hazard Mitigation page.  
137
- 138                   • Page 69, second column: Add the year the "Hazard Mitigation Goals for  
139                   the Town of Londonderry" were established to that heading to make it  
140                   clear that they are not recommended goals but are already in existence.  
141
- 142                   • Page 76, bottom graphics: Add an explanation of the meaning of the  
143                   stars associated with the two development scenarios; e.g. "The number of  
144                   stars indicates the degree of consistency in each category with each  
145                   Guiding Principle."  
146
- 147                   • Pages 74 and 75: Move the legend of each map further down on the page  
148                   so they do not cover the southwest corner of town since it is later  
149                   identified as a key growth sector (p. 153).  
150
- 151                   • Page 79, third sentence: Add the words "of the six" before the words  
152                   "five Guiding Principles from this Comprehensive Master Plan."  
153
- 154                   • Page 153:  
155
- 156                   o The proposed moderately intensive development southwest of  
157                   Scobie Pond is inappropriate given the area's difficult access,  
158                   surrounding wetlands, and value of the land as a protective buffer  
159                   to the water quality of both Scobie Pond and the large wetland  
160                   northeast of route 28. TPUDC responded that eliminating that  
161                   proposed area of development would cause major changes to  
162                   population and employment projections that would ripple  
163                   throughout the plan, making it impossible to deliver a final draft on  
164                   time.  
165
- 166                   o Include language regarding conservation protection to the  
167                   descriptions of the Growth Sectors so they are consistent with the  
168                   Green Print map on page 193. The wording, however, should not  
169                   imply any kind of land taking on the part of the Town. (Staff will  
170                   create new language)

## Jaye Trottier

---

**From:** Leitha Reilly <leithareilly@hotmail.com>  
**Sent:** Tuesday, March 05, 2013 12:12 PM  
**To:** Jaye Trottier  
**Subject:** RE: Master Plan Steering Committee Minutes 1-23-13

I'm OK with these minutes.  
Leitha

---

From: [jtrottier@londonderrynh.org](mailto:jtrottier@londonderrynh.org)  
To: [leithareilly@hotmail.com](mailto:leithareilly@hotmail.com); [msrugis@dhhs.state.nh.us](mailto:msrugis@dhhs.state.nh.us); [lisaw227@yahoo.com](mailto:lisaw227@yahoo.com); [bobsaur@hotmail.com](mailto:bobsaur@hotmail.com); [mjws2000@comcast.net](mailto:mjws2000@comcast.net); [dpaul@nutpub.net](mailto:dpaul@nutpub.net); [mktetreau@gmail.com](mailto:mktetreau@gmail.com); [RLagueux@envirosense.com](mailto:RLagueux@envirosense.com)  
CC: [cmay@londonderrynh.org](mailto:cmay@londonderrynh.org)  
Date: Tue, 5 Mar 2013 10:54:19 -0500  
Subject: Master Plan Steering Committee Minutes 1-23-13

Good morning everyone:

Unless anyone has any proposed changes to the last set of Master Plan Steering Committee minutes (from 1/23/13; see attached), I simply need a response from each of you stating whether you are in favor of approving them.

The electronic vote is necessary to make the minutes official. If there are any proposed changes, please let me know as well and I will pass them along to the rest of the Committee. Please respond at your earliest convenience.

Thank you,

Jaye

Jaye A. Trottier  
Secretary  
Zoning Board of Adjustment  
Planning Board  
Conservation Commission  
Master Plan Steering Committee  
Town of Londonderry  
268B Mammoth Road  
Londonderry, NH 03053  
(603).432.1100 x134  
(603).432.1128 (fax)



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## Jaye Trottier

---

**From:** Lisa Whittemore <lisaw227@yahoo.com>  
**Sent:** Tuesday, March 05, 2013 10:00 PM  
**To:** Jaye Trottier  
**Subject:** Re: Master Plan Steering Committee Minutes 1-23-13

I can accept the minutes as written.

Lisa

Lisa Whittemore  
40 Griffin Road  
Londonderry, NH 03053  
603.434.0382  
[LisaW227@yahoo.com](mailto:LisaW227@yahoo.com)

*Democracy is not a spectator sport.*  
~ Marion Wright Edelman

**From:** Jaye Trottier <[jtrottier@londonderrynh.org](mailto:jtrottier@londonderrynh.org)>  
**To:** Leitha Reilly <[leithareilly@hotmail.com](mailto:leithareilly@hotmail.com)>; "Martin Srugis ([msrugis@dhhs.state.nh.us](mailto:msrugis@dhhs.state.nh.us))" <[msrugis@dhhs.state.nh.us](mailto:msrugis@dhhs.state.nh.us)>; "Lisa Whittemore ([lisaw227@yahoo.com](mailto:lisaw227@yahoo.com))" <[lisaw227@yahoo.com](mailto:lisaw227@yahoo.com)>; "Bob Saur ([bobsaur@hotmail.com](mailto:bobsaur@hotmail.com))" <[bobsaur@hotmail.com](mailto:bobsaur@hotmail.com)>; Mary Soares <[mjws2000@comcast.net](mailto:mjws2000@comcast.net)>; "Deb Paul ([dpaul@nutpub.net](mailto:dpaul@nutpub.net))" <[dpaul@nutpub.net](mailto:dpaul@nutpub.net)>; "Mary Tetreau ([mktetreau@gmail.com](mailto:mktetreau@gmail.com))" <[mktetreau@gmail.com](mailto:mktetreau@gmail.com)>; "Russ Lagueux ([RLagueux@envirosense.com](mailto:RLagueux@envirosense.com))" <[RLagueux@envirosense.com](mailto:RLagueux@envirosense.com)>  
**Cc:** Cynthia May <[cmay@londonderrynh.org](mailto:cmay@londonderrynh.org)>  
**Sent:** Tuesday, March 5, 2013 10:54 AM  
**Subject:** Master Plan Steering Committee Minutes 1-23-13

Good morning everyone:

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## Jaye Trottier

---

**From:** Mjws2000 <mjws2000@comcast.net>  
**Sent:** Tuesday, March 05, 2013 10:02 PM  
**To:** Jaye Trottier  
**Subject:** Re: Master Plan Steering Committee Minutes 1-23-13

They look good to me. Since not everyone was there I can probably vote!

Sent from my iPad  
MWS, MEd

On Mar 5, 2013, at 10:54 AM, Jaye Trottier <[jtrottier@londonderrynh.org](mailto:jtrottier@londonderrynh.org)> wrote:

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<Master Plan Steering Committee Meeting 1-23-13.doc>

## Jaye Trottier

---

**From:** Mary Tetreau <mktetreau@gmail.com>  
**Sent:** Wednesday, March 06, 2013 8:20 AM  
**To:** Jaye Trottier  
**Subject:** RE: Master Plan Steering Committee Minutes 1-23-13

Jaye,  
Minutes look great! I approve them.  
Best,  
Mary

---

**From:** Jaye Trottier [<mailto:jtrottier@londonderrynh.org>]  
**Sent:** Tuesday, March 05, 2013 10:54 AM  
**To:** Leitha Reilly; Martin Srugis ([msrugis@dhhs.state.nh.us](mailto:msrugis@dhhs.state.nh.us)); Lisa Whittmore ([lisaw227@yahoo.com](mailto:lisaw227@yahoo.com)); Bob Saur ([bobsaur@hotmail.com](mailto:bobsaur@hotmail.com)); Mary Soares; Deb Paul ([dpaul@nutpub.net](mailto:dpaul@nutpub.net)); Mary Tetreau ([mktetreau@gmail.com](mailto:mktetreau@gmail.com)); Russ Lagueux ([RLagueux@envirosense.com](mailto:RLagueux@envirosense.com))  
**Cc:** Cynthia May  
**Subject:** Master Plan Steering Committee Minutes 1-23-13

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## Jaye Trottier

---

**From:** Russell P Lagueux <RLagueux@envirosense.com>  
**Sent:** Tuesday, March 05, 2013 9:36 PM  
**To:** Jaye Trottier; Leitha Reilly; Martin Srugis (msrugis@dhhs.state.nh.us); Lisa Whittemore (lisaw227@yahoo.com); Bob Saur (bobsaur@hotmail.com); Mary Soares; Deb Paul (dpaul@nutpub.net); Mary Tetreau (mktetreau@gmail.com)  
**Cc:** Cynthia May  
**Subject:** RE: Master Plan Steering Committee Minutes 1-23-13

Hi Jaye, I'm in favor of approving the minutes as drafted. Thanks.

Russ Lagueux  
EnviroSense, Inc.  
603-437-8227  
[www.EnviroSense.com](http://www.EnviroSense.com)



*... Good Thinking!<sup>TM</sup>*

---

**From:** Jaye Trottier [<mailto:jtrottier@londonderrynh.org>]  
**Sent:** Tuesday, March 05, 2013 10:54 AM  
**To:** Leitha Reilly; Martin Srugis ([msrugis@dhhs.state.nh.us](mailto:msrugis@dhhs.state.nh.us)); Lisa Whittemore ([lisaw227@yahoo.com](mailto:lisaw227@yahoo.com)); Bob Saur ([bobsaur@hotmail.com](mailto:bobsaur@hotmail.com)); Mary Soares; Deb Paul ([dpaul@nutpub.net](mailto:dpaul@nutpub.net)); Mary Tetreau ([mktetreau@gmail.com](mailto:mktetreau@gmail.com)); Russell P Lagueux  
**Cc:** Cynthia May  
**Subject:** Master Plan Steering Committee Minutes 1-23-13

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## Jaye Trottier

---

**From:** Deb Paul <dpaul@nutpub.net>  
**Sent:** Thursday, March 14, 2013 2:17 PM  
**To:** Jaye Trottier  
**Subject:** Re: Master Plan Steering Committee Minutes 1-23-13

I guess I am good

On 3/14/13 1:46 PM, "Jaye Trottier" <[jtrottier@londonderrynh.org](mailto:jtrottier@londonderrynh.org)> wrote:

Hi Marty, Bob, & Deb:

Just following up on the approval of the 1-23 MPSC minutes.

Again, I just need a response from each of you stating whether you are in favor of approving them.

Thanks,

Jaye

**From:** Jaye Trottier  
**Sent:** Tuesday, March 05, 2013 10:54 AM  
**To:** Leitha Reilly ([leithareilly@hotmail.com](mailto:leithareilly@hotmail.com)); Martin Srugis ([msrugis@dhhs.state.nh.us](mailto:msrugis@dhhs.state.nh.us)); Lisa Whittemore ([lisaw227@yahoo.com](mailto:lisaw227@yahoo.com)); Bob Saur ([bobsaur@hotmail.com](mailto:bobsaur@hotmail.com)); Mary Soares ([mjws2000@comcast.net](mailto:mjws2000@comcast.net)); Deb Paul ([dpaul@nutpub.net](mailto:dpaul@nutpub.net)); Mary Tetreau ([mktetreau@gmail.com](mailto:mktetreau@gmail.com)); Russ Lagueux ([RLagueux@envirosense.com](mailto:RLagueux@envirosense.com))  
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<[http://www.londonderrynh.org/Pages/LondonderryNH\\_BComm/planning/MPSteeringCommittee](http://www.londonderrynh.org/Pages/LondonderryNH_BComm/planning/MPSteeringCommittee)>

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